

**Clubs must use appropriate and safe gas bottles for BBQ's during the 2014 Orientation Festival by following the guidelines below**

- On the first day of the Orientation Festival, clubs who will be providing a BBQ must present an unused 'Swap-And-Go' (or equivalent) gas bottle which was purchased **on the day** of the festival to an Event Staff member between 10:00am and 10:30am in front of the the Information Tent.
- Newly purchased unused 'Swap-And-Go' gas bottles must have all product seals **intact**, and clubs who have removed the product seals from the gas bottle will need to purchase a new one.
- Purchase receipts for the gas bottle must also be presented along with the newly purchased unused 'Swap-And-Go'. Once the Event Staff Member is satisfied that the above conditions have been met, the gas bottle will be tagged with an Orientation Festival wrist band.
- The gas bottle may be used for the remaining days of the Orientation Festival, as long as it is still tagged with an Orientation Festival wrist band. This will be checked periodically by Event Staff.
- If a club needs a new gas bottle throughout the day, or subsequent days of the Orientation Festival, they must follow the same process above. A new gas bottle cannot be used by a club unless it has been tagged.
- Clubs must ensure that their gas bottle is stored appropriately and safely between the days of the Orientation Festival.
- Any deviation to the above guidelines must be approved by the Joint Organising Group (JOG) Convener/Orientation Festival Manager.
- Clubs are encouraged to claim this expense in their O-Week Social Function Grant.
- Clubs cannot store Gas Bottles indoors and must make appropriate provisions for the storage of Gas Bottles overnight during the Orientation Festival.

**Failure to comply with the above guidelines may result in your club being barred from running a BBQ for the remainder of the day and/or subsequent days of the Orientation Festival.**